



Ministry of Education
SINGAPORE

hiend.

TUITION GRANT & SCHOLARSHIPS (TG&S)

PRE-TERTIARY INTERNATIONAL SCHOLAR UPDATES USER GUIDE

VERSION 0.1

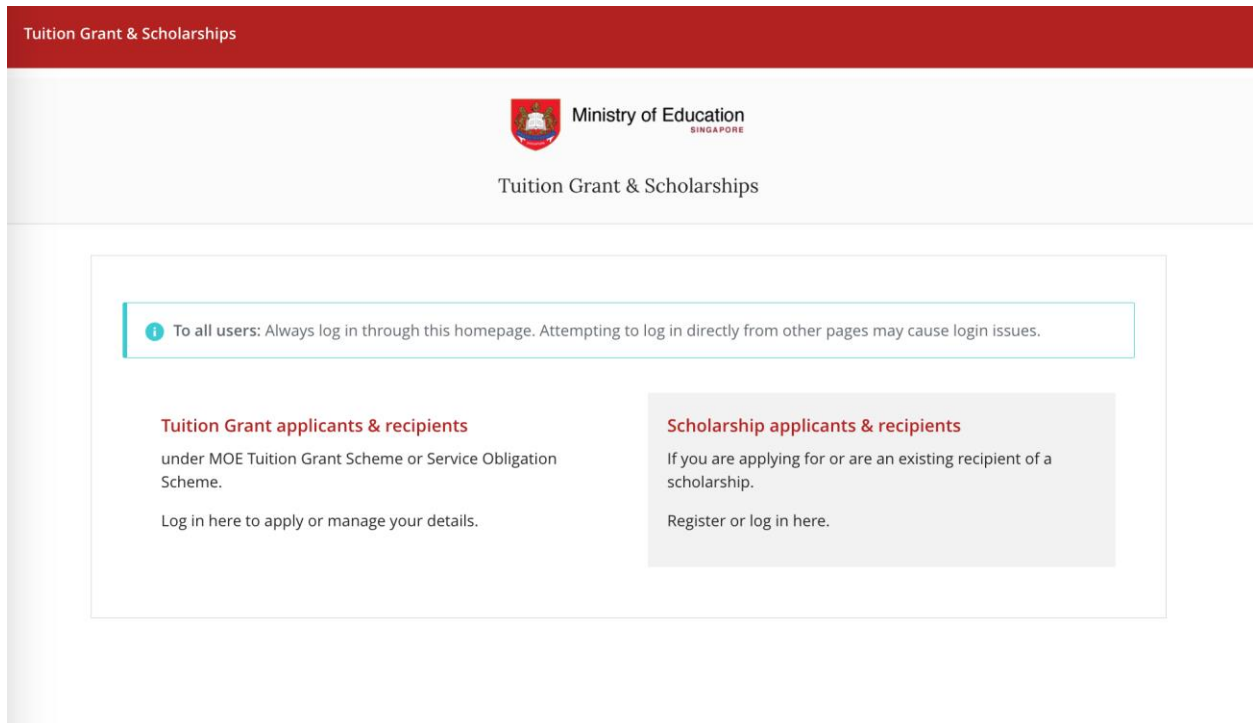
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1 LOGIN


Pre-Tertiary International Scholars can access the TG&S system as follows:

1. Visit TG&S at <https://tgs.moe.gov.sg/>
2. Click on the box for **Scholarship applicants and recipients**.



3. You will be shown options to log in with Singpass or email.


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Scholarship applicants & recipients

 If you want to update your email and name, select "Edit My Profile" from the top menu after logging in.

If you have Singpass

Log in with Singpass

Students applying for any MOE pre-university scholarships or Singapore-Industry Scholarship (SgIS) must log in with Singpass.


If you do not have Singpass

Register as a new user

Log in with email

4. Click on **Log in with email**.


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Scholarship applicants & recipients

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Log in with email ←

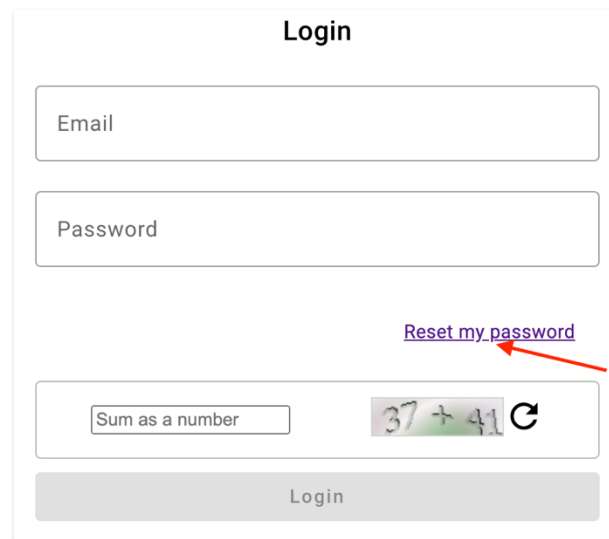
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1.1 First Login

If you applied for an international scholarship outside TG&S, example if you are a BSYES applicant or applied before March 2024, your account would still exist in TG&S. However, you must reset your password before login.

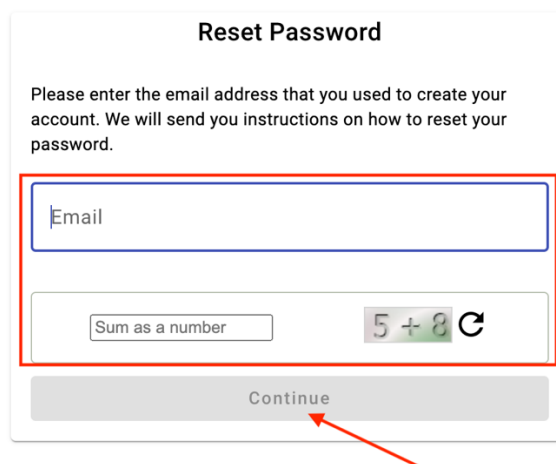
The following steps are not required if you remember your TG&S password.

1. If this is your first time logging in to TG&S, Click on **Reset my password**.



The image shows a 'Login' form. It has two input fields: 'Email' and 'Password'. Below the password field is a link that says 'Reset my password' with a red arrow pointing to it. Below the link is a Captcha challenge with the text 'Sum as a number' and a visual representation of the equation $37 + 41$. At the bottom of the form is a 'Login' button.

2. Enter the **Email** with which you had applied for the scholarship and the **Captcha** response and click on **Continue**.



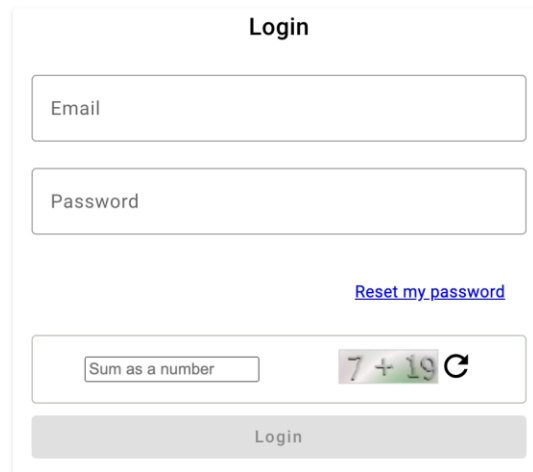
The image shows a 'Reset Password' form. It has a text box for 'Email'. Below the email field is a Captcha challenge with the text 'Sum as a number' and a visual representation of the equation $5 + 8$. At the bottom of the form is a 'Continue' button with a red arrow pointing to it.

3. Follow the instructions received over email to reset your password.

1.2 Subsequent login

Scholars who have already reset the TG&S password previously can login as follows.

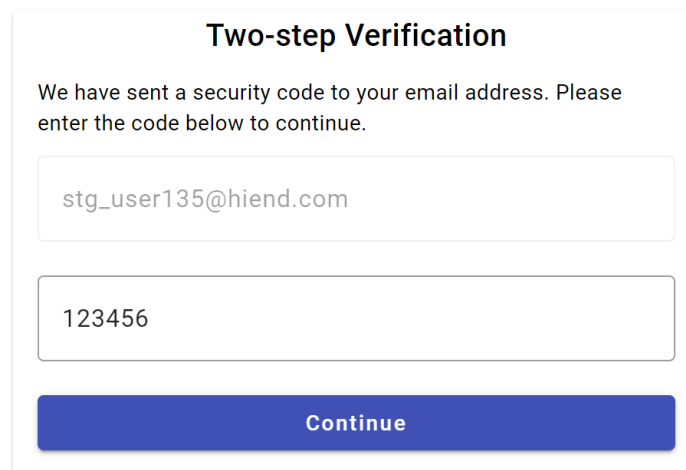
1. Entering your **Email**, **Password**, and the Captcha response. Click on **Login**.



The screenshot shows a 'Login' form with the following elements:

- Email** input field
- Password** input field
- [Reset my password](#) link
- Captcha area with a text box labeled 'Sum as a number' and a visual puzzle showing '7 + 19' with a refresh icon.
- Login** button

2. A security code will be emailed to you. Please check your email to get the code.



The screenshot shows a 'Two-step Verification' form with the following elements:

- Text: 'We have sent a security code to your email address. Please enter the code below to continue.'
- Email address input field containing 'stg_user135@hiend.com'
- Security code input field containing '123456'
- Continue** button

If you enter the code correctly, you will see the applicant portal's landing page.

Note: Please check your spam folder if you do not receive the email in your inbox.

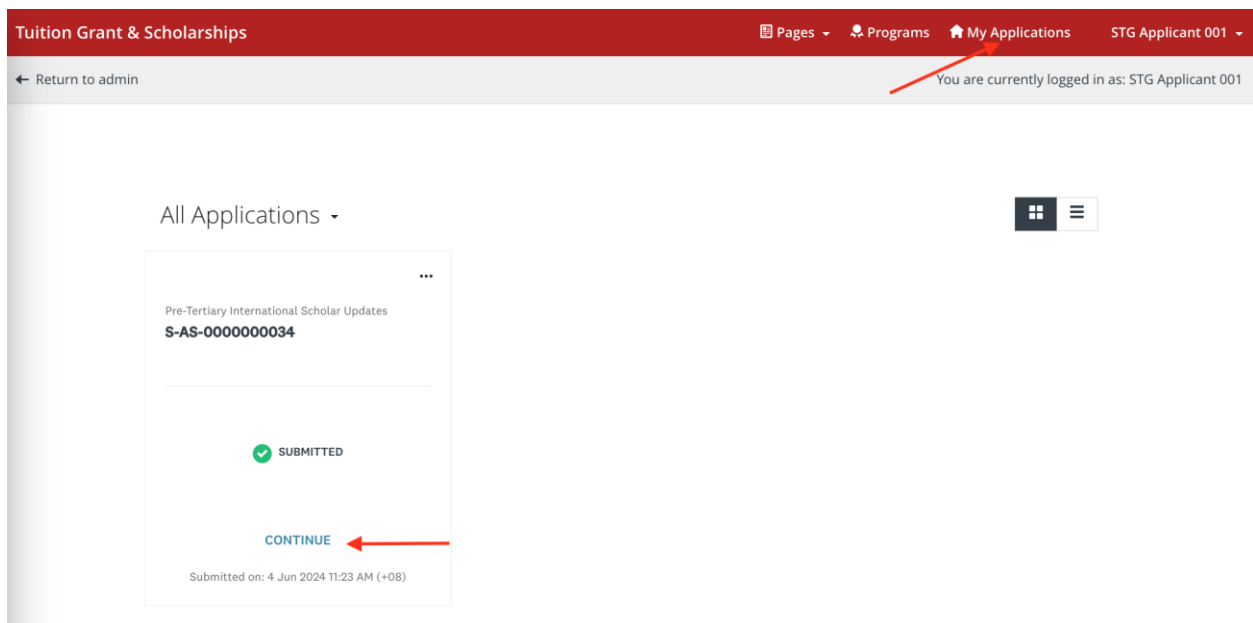
2 UPDATE SCHOLAR DETAILS

If you are an International Scholar enrolled into any of the ASEAN, SBS or other international programs, you can update your contact details, bank account details, and parent or guardian details in TG&S to ensure that the information is up to date.

2.1 Find your scholar updates application

A **Pre-Tertiary International Scholar Updates** application is pre-created for you when you are awarded an international scholarship.

- a. Your scholar updates application should be listed on the TG&S home page after login. You can access the home page by clicking on **My Applications** from any other page on the portal. After you locate your application, click on **Continue** to update it.



- b. The application screen will display a list of tasks to complete. All tasks must be marked as completed to submit your updates.

Tuition Grant & Scholarships

Pages Programs My Applications STG Applicant 001

[Return to admin](#)You are currently logged in as: STG Applicant 001

Submitted

Submitted on: 4 Jun 2024 11:23 AM (+08)

Pre-Tertiary International Schol... [🔗](#)

[Preview](#) [...](#)

S-AS-0000000034

[APPLICATION](#) [ACTIVITY](#)

Your tasks

Contact updates

Last edited: 23 Sep 2024 12:19 PM (+08)

>

Bank account details

>

Parent or guardian updates

>

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2.2 Update task data

You may complete the tasks in any order. For each task:

- a) Click on **Save & Continue Editing** to save the information as a draft, or
- b) Click on **Mark As Complete** if no other changes are expected, and you want to mark the task as complete.

Read the task instructions on the screen carefully before entering data.

2.2.1 Contact updates

Verify/enter your identity details and contact information, including your mobile number and residential address.

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Pages Programs My Applications STG Applicant 001

Return to admin

You are currently logged in as: STG Applicant 001

Contact updates

Bank account details

Parent or guardian updates

Submitted
Submitted on: 4 Jun 2024 11:23 AM (+08)
0 of 3 tasks complete

Identity details

NRIC/FIN
S0708314I

Passport number
123232312

Citizenship
MALAYSIAN

Singapore PR
☒ Yes ☐ No

Contact information
Please keep your email STG_LP_A001@hiend.com up-to-date on your profile.
Mobile number
123232112

Singapore address
Country
SINGAPORE
Address line 1
121
Address line 2
31212
Postal code
962502

Student's Pass
Please upload a clear image of the front side of your Student's Pass or NRIC.
Max file size: 3 MB
1. Screenshot 2024-09-18 .png

Passport
Please upload a clear image of your passport's photo page.
Max file size: 3 MB
1. Screenshot 2024-09-18 .png

SAVE & CONTINUE EDITING MARK AS COMPLETE

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2.2.2 Bank account details

Ensure your bank account details are up to date and accurate. This will ensure the timely pay-out for any expenses such as school fees and allowances.

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Pages Programs My Applications STG Applicant 001

Return to admin

You are currently logged in as: STG Applicant 001

Back to application

Pre-Tertiary International Scholar U...
S-AS-0000000034
ID: S-AS-0000000034

Contact updates

Bank account details

Parent or guardian updates

Submitted
Submitted on: 4 Jun 2024 11:23 AM (+08)
0 of 3 tasks complete

Bank account details

Task instructions [Hide](#)
Please complete the fields below and ensure that the information provided is accurate and up-to-date. To edit saved information, click the icon with three dots above and select "Edit".

Bank name
DBS Bank/POSB

Account name
Your Name

Account number
12323121214

Bank statement
Please upload an image of your bank statement that clearly shows your name, bank's name and bank account number.
Max file size: 3 MB

Upload a file

Accepted formats: .jpg, .jpeg, .pdf, .png

SAVE & CONTINUE EDITING

MARK AS COMPLETE

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2.2.3 Parent or guardian details

Provide details about your primary parent or guardian who should be contacted as and when required.

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Pages Programs My Applications STG Applicant 001

Return to admin

You are currently logged in as: STG Applicant 001

Back to application

Pre-Tertiary International Scholar U...
S-AS-0000000034
ID: S-AS-0000000034

Contact updates

Bank account details

Parent or guardian updates

Submitted
Submitted on: 4 Jun 2024 11:23 AM (+08)
0 of 3 tasks complete

Parent or guardian updates

Task instructions Hide

Please complete the fields below and ensure that the information provided is accurate and up-to-date. To edit saved information, click the icon with three dots above and select "Edit".

Draft saved

Identity details

Relationship ☒ Father ☐ Mother ☐ Legal guardian

Full name

Contact information

Please enter an accurate email address for digital signing.

Email address

Mobile number

Residential address

Address line 1

Address line 2

City/Town

State/Province

Postal code

Country

SAVE & CONTINUE EDITING MARK AS COMPLETE

3 SUBSEQUENT UPDATES

Changes can be made to the task you have already marked as complete once.

1. Click on the specific task of the application that you want to edit.
2. Click on “ ... ” located at the top rightmost of the application screen and click on **Edit** from the options.
3. Once all edits are made and no further changes are expected, click on **Mark As Complete**.

